



Florida 529 Savings Plan

Scholarship Contribution Guide

What is the Florida 529 Savings Plan?

The Florida 529 Savings Plan is a flexible, affordable and tax-free way to save for college. Unique Abilities Scholarship funds may be deposited into a Florida 529 account for postsecondary education expenses only. These funds cannot be used for K-12 private school costs.

How to Contribute Scholarship Funds

1. Sign into your EMA account and select Marketplace.
2. Use the Find Providers feature.
3. Select the student you're contributing for.
4. Choose the provider and location.
5. Enter the contribution amount (cannot be changed later).
6. In the Notes section, enter the 10-digit Florida 529 Savings Plan account number.
7. Double-check all information and click RESERVE FUNDS.
8. Grant permission to share your contact info with the provider by checking "Yes" and clicking CONFIRM.

Finding the 10-Digit Account Number

- Log into the Florida Prepaid portal.
- Locate the number on:
 - o Your dashboard, or
 - o Your account statement

Please note: Step Up For Students cannot provide this number. Contact your 529 account holder if needed.

Direct Payment Requests

To request a direct payment from your scholarship account:

- Submit a Florida 529 Savings Plan statement showing:
 - o Student's full name
 - o 10-digit 529 account number
 - o Account type (must be UTMA or UGMA)
 - o Student's name on the scholarship account must match the name of the Florida 529 College Savings Plan beneficiary

Please note: An incorrect account number may cause processing failures.

Important Notes

- The process for contributing to the Florida Prepaid College Fund is different.
- Be sure to follow the correct steps for the plan you are using.

Reminder!

The process for contributing to a Florida 529 Savings Plan is not the same as the process for contributing to the Florida Prepaid College Fund. Follow the correct steps depending on which plan you use.

Helpful Resources

- [How to Submit a Reimbursement in EMA](#) (available online).
 - [Families and Submitting Reimbursements in EMA](#) (YouTube video available).
- YouTube videos on the Florida 529 Savings Plan and Florida Prepaid College Fund are here in [English](#) and [Spanish](#).