



Please read this entire email before applying.

Dear Parent/Guardian,

To apply for the sibling of a Family Empowerment Scholarship (**formerly Gardiner**) recipient, you must submit an application for the sibling through the Family Empowerment Scholarship (FES) income-based application. *Note: Your income will NOT be used for eligibility, but you must apply using this application process.*

HOW TO APPLY FOR THE 2021-22 SCHOOL YEAR:

Step 1: Click below to begin

Step 2: Create an account/login

If you have completed an income-based application through Step Up For Students before, enter your username and password.

If this is the first time you are completing an income-based application through Step Up For Students, you will need to create an account by entering an active email account that you use frequently and create a password. *Note: You **can** use the same email address that you use for your Family Empowerment Scholarship (formerly Gardiner) student.* You will need to verify the creation of your new account via the email account indicated.

After verifying your new account, return to the login screen and enter your username and password.

Step 3: Once logged in, follow these step-by-step instructions:

1. Click on 'Apply for or resume a scholarship application for 2021-2022 school year.'
2. Complete the 'Certify Application' page.
3. Complete the parent information section. Include your Social Security Number (SSN) and attach your proof of Florida residency (a copy of your FL driver's license).

4. Start the student section. Only include information about the student(s) you are adding based on sibling eligibility.
5. Be sure to answer all questions in the student information section and include a SSN if they have one.
6. Once you have completed all the student information, click on the 'scholarship' button to start the process of verifying eligibility.
7. IMPORTANT: Add your student's sibling's FES (formerly Gardiner) ID when asked. You can find this number on the "Account Activity" tab within your FES (formerly Gardiner) student's account.

School Year: 2021-2022

Please answer the following questions:

Are you the owner, operator, superintendent or principal of an eligible private school OR a person with equivalent decision-making authority over an eligible private school?

No Yes

Does the student(s) you are applying for have a sibling participating in the FES (formerly Gardiner) who resides in the same household? If YES, please provide the Gardiner ID. If NO, please select 'NEXT'.

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[Online Chat!](#)

8. Please continue to answer all questions about your household makeup.
9. When you reach the income page, please click 'NEXT':

School Year: 2021-2022

Please enter income for each adult in the household.

Name	Annual Income
Test Test	\$0.00

Total Annual Income: \$0.00

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10. When you click next without adding your income, you will receive the message below. Click 'Yes' to continue.

You didn't enter any income for the adults in your household

Is this correct?

NO YES

11. On the next screen you will need to fill out the Statement of No Household Income. Please write as the reason: "The student is a sibling of an FES (formerly Gardiner) recipient." Sign the bottom of the page and click next.

School Year: 2021-2022

#1060 - NHHI Statement of No Household Income

You indicated a household income of zero (\$0.00). If this is correct, please explain in the space provided how you are able to pay for rent, food, clothing, etc.

Student is a sibling of a Family Empowerment Scholarship (formerly Gardiner) recipient.

If the entry of a household income of zero (\$0.00) was a mistake, please return to the previous page and add income for each person receiving income in your household.

Under penalties of perjury, I certify that the information presented is true and accurate to the best of my knowledge and belief. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the denial of the scholarship application or revocation of a scholarship award.

Type your name here:
Test Test

Test Test

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12. Review the summary and submit your application once all documentation has been uploaded.

AFTER YOU APPLY: If additional documentation is required, we will contact you by email. Not providing the correct documentation in a timely manner will delay the processing of your application and may affect your award amount. Processing times vary depending on the volume of applications received by Step Up For Students and may take up to three weeks.

[Apply Now](#)

If you have any questions, you can contact us at info@stepupforstudents.org or by calling our Service Center at 877-735-7837. Our Service Center is open Monday through Friday from 8:00 a.m. – 6:30 p.m. ET. You may also contact us through the Online Chat option on our website at www.StepUpForStudents.org. We are here to help you.

Thank you,

Step Up For Students

P.S. Do you know someone who might benefit from a Step Up For Students Scholarship for the 2021-22 school year? Tell them to visit www.StepUpForStudents.org to learn more.