



School Financial Requirement Agreement 2022-2023

Please provide the contact information of the responsible parties at your school for fulfilling the financial report for the 2022-23 school year:

School Name: _____ DOE Code: _____

School Contact Name: _____

Phone Number: _____ Email Address: _____

Please provide the contact information for the CPA that will be preparing your report:

CPA Name (if known): _____

Firm Name: _____

CPA/Firm Phone Number: _____

CPA/Firm Email Address: _____

Agreement:

- I understand my school will likely receive more than \$250,000 in scholarship funds (the Florida Tax Credit Scholarship, the Family Empowerment Scholarship, the Family Empowerment Scholarship-Unique Abilities, and the Hope Scholarship), for the 2022-23 school year.
- I understand I am required to submit a financial report in the form of Agreed-Upon Procedures (AUPs) to Step Up For Students.
- I understand I must contract with an independent Florida-licensed CPA with a firm license to perform attestations and audits in order to conduct this report.
- I understand a copy of this report must be submitted to Step Up For Students on or before September 15, 2023.
- I understand not complying with the above will result in disciplinary action from the Florida Department of Education.

Principal Signature: _____ Date: _____

Principal Name: _____

Please return a signed copy of this form via email to us at AUP@SUFS.org: