

Home Education Instructional Program

Provider Participation Agreement | 2023-2024



Home Education Program/Home Education Instructional Program 2023-24 Provider Participation Agreement

This document must be signed by the owner of the Home Education Program/Home Education Instructional Program. If another individual oversees the administrative requirements for the Home Education Program/Home Education Instructional Program for students participating in the Family Empowerment Scholarship for Students with Unique Abilities (FES-UA) or Florida Tax Credit Personalized Education Program (FTC-PEP) programs, they must also sign this document.

Please read the 2023-2024 Provider Handbooks for the FES-UA and FTC-PEP programs. Then, check each box below to affirm that you have read and understood each requirement as a provider of a Home Education Program under FES-UA or Home Education Instructional Program under FTC-PEP.

To be an eligible expense for FES-UA and /or FTC-PEP funds, the Program must:

- Be a program selected by the parent as a part of their home education student's parent-directed instruction. Programs may not be full-time or full-time equivalent. Private schools, virtual schools, and public or charter schools are not considered home education instructional programs;
- Provide courses and/or activities for home education students that enhance or enrich the student's learning opportunities;
- Have publicly available/reviewable program descriptions of courses and/or activities;
- Have a published tuition and fee schedule;
- Be in a non-residential physical location (cannot be in a home); **and**
- Be a business organization (tuition and fees may not be payable to an individual, except for regional program directors or designated liaisons of national home educational communities).

Full-time education is not eligible for payment under a Home Education Program/Home Education Instructional Program. For a full-time educational program to be an eligible expense, it must meet the qualifications of either an Eligible Private School or an eligible Full-Time tutoring program.

Programs that do not meet the above requirements, but are not full-time programs, may be eligible under Part-Time Tutoring or Enrichment/Elective Courses.

I certify that I have read and understood Step Up for Students' policies and procedures. I understand that failure to abide by these policies and procedures may result in a loss of payment or loss of eligibility as a participating program for the FES-UA or FTC-PEP scholarships.

Home Education Instructional Program/Home Education Program Name: _____

Owner's Name (Print)

Program Owner's Signature

Program Administrator Name (Print)

Education Program Administrator Signature

Facility Street Address

Facility City/State

Facility Zip Code

I certify that the above address is not a residential address.

Once you have completed this form, upload the following: completed Home Ed Program Provider Participation Agreement (PDF), program tuition and fees (PDF), and program descriptions of courses and/or activities (PDF).