

Home Education Instructional Program

Provider Participation Agreement | 2023-24



This document must be signed by the owner of the Home Education Program/Home Education Instructional Program. If another individual oversees the administrative requirements for the Home Education Program/Home Education Instructional Program for students participating in the Family Empowerment Scholarship for Students with Unique Abilities (FES-UA) or Florida Tax Credit Personalized Education Program (FTC-PEP) programs, they must also sign this document.

Please read the 2023-2024 Provider Handbooks for the FES-UA and FTC-PEP programs. Then, check each box below to affirm that you have read and understood each requirement as a provider of a Home Education Program under FES-UA or Home Education Instructional Program under FTC-PEP.

To be an eligible expense for FES-UA and /or FTC-PEP funds, the Program must:

- Be a program selected by the parent as a part of their home education student's parent-directed instruction. Private schools, virtual schools, and public or charter schools are not considered home education instructional programs;
- Provide courses and/or activities for home education students that enhance or enrich the student's learning opportunities;
- Have publicly available/reviewable program descriptions of courses and/or activities;
- Have a published tuition and fee schedule;
- Be operated in a physical location (cannot be in online); **and**
- Be a business organization (tuition and fees may not be payable to an individual, except for regional program directors or designated liaisons of national home educational communities).

Students attending a home education instruction program must be registered with their district as home education students or must be participating with an SFO as a Personalized Education Program (PEP) student. Programs which report or register attending students as private school students are not eligible for payment under a Home Education Program/Home Education Instructional Program. Full-time private tutoring programs are not eligible for payment under a home education instructional program and should refer to the Full-Time Private Tutoring participation agreement.

Programs that do not meet the above requirements may be eligible under other expense categories. Please refer to the School/Provider program handbooks for more details.

☐ *I certify that I have read and understood Step Up for Students' policies and procedures. I understand that failure to abide by these policies and procedures may result in a loss of payment or loss of eligibility as a participating program for the FES-UA or FTC-PEP scholarships.*

Home Education Instructional Program Name: _____

Owner's Name (Print)

Program Owner's Signature

Program Administrator Name (Print)

Education Program Administrator Signature

Facility Street Address

Facility City/State

Facility Zip Code

☐ *I certify that the above address is the physical location of student instruction for this program.*

Once you have completed this form, upload the following: completed Home Ed Program Provider Participation Agreement (PDF), program tuition and fees (PDF), and program descriptions of courses and/or activities (PDF).