

# Public School or School District Approved by Florida Department of Education

## External Guide



### Definition

A scholarship recipient may take courses, participate in programming (including after school, extracurricular, supplemental, or summer school programs) or receive services from a public school (including charter schools and the Florida Virtual School), if the student contracts for classes/services on a private pay basis.

### Required Service Catalog documentation

- Description of service(s) that will be rendered.

*Eligible programs: FES-UA, FTC, FES-EO, and PEP*

### An approved school or school district has:

Contracted services provided by a public district or charter school, or school district that are covered by FTC/FES-EO funds:

- The guardian can pay for services and request reimbursement, or the school district can choose to be paid directly as a provider.
- There is no requirement for public district or charter schools, or school districts, to contract for services with a scholarship participant or to set up an account for payment as a provider.
- Participation is optional for the public schools and/or districts.
- A student who receives contracted services under this paragraph is not considered enrolled in a public school for scholarship eligibility purposes. However, if the district reports the student for any FTE funding or other state funding, the student will be ineligible for the Family Empowerment Scholarship.

### Invoice **must** include:

- The scholarship student's first and last name.
  - The name and address of the school.
  - Services provided
  - Date the services were provided, including year.
  - A statement showing the amount paid (or billed.)
  - Proof of payment if the payee is the parent/guardian.
- Note:** Invoice should be on business/school letterhead.