

PEP Hybrid Eligible Private School Tuition & Fees



External Guide

PEP students may enroll in PEP Hybrid eligible private schools they attend in-person at least two full school days per week if their Student Learning Plan addresses the remaining instructional time. PEP Hybrid eligible private schools may choose to accept direct payment through EMA by creating service offerings in the Marketplace. PEP scholarship students may not utilize the school enrollment function in EMA.

Eligible program: FTCPEP

Definition

PEP Hybrid eligible private schools must meet state eligibility requirements and elect to participate in the program with the Florida Department of Education (DOE); Please note that not all FTC participating schools are PEP Hybrid eligible private schools. A list of schools eligible to serve scholarship students is found at the [Florida Private Schools Directory](#). PEP scholarship students may pay for PEP Hybrid eligible private school programs directly through the Marketplace for participating schools.

Note: Full-time enrollment in a PEP Hybrid eligible private school is not the same as full-time enrollment in a traditional eligible private school, which is prohibited under PEP. PEP Hybrid eligible private schools must be approved by the DOE to participate.

If a school does not already have a school account in EMA, the school will receive a communication to the email address they provided to the FLDOE when applying for PEP Hybrid eligible private school approval. Please do not set up a provider account in EMA. Step Up For Students will help schools create a service offering (or they can self-serve) and make their program service offerings available in the EMA Marketplace for parents/guardians to select. This is how schools may receive direct payment from parents/guardians. Parents can also be directed to pay the school out-of-pocket and seek reimbursement.

An approved PEP Hybrid Eligible Private School is:

A school that meets state eligibility criteria and elects to participate in the PEP Hybrid program through the FLDOE. **Note:** Not all private schools are eligible to participate.

- A list of schools eligible to serve scholarship students is found at the [Florida Private Schools Directory](#).
- **Important:** This list is updated periodically and may not be 100% accurate. Please reach out to the Department of Education if your school is not displayed.

Approved tuition & fees definition:

The agreed upon amount of tuition & fees for each student is a contractual agreement between the guardian and their eligible private school. **Note:** We recommend that guardians communicate with their preferred private school about what is required prior to enrolling their student.

Approved tuition & fees include:

Tuition and fees required for enrollment at an eligible private school are covered.

Eligible Fees:

- Academic Services
- Application
- Athletic/Club/Activity Participation
- Book
- Graduation
- Registration
- Security
- Technology
- Test
- Uniform (basic pieces purchased from a school-required vendor and sports uniforms)
- Other fees that support the unique needs of the student. Examples include (but are not limited to):
 - Transportation for the school day
 - Enrollment
 - Field Trip
 - Supplies
 - Materials
 - ESE/Special Needs Services
 - Therapy

Prohibited Fees:

- Annual Funds
- Before or Aftercare
- Donation
- Fundraising/Events
- Giving Funds/Building Funds
- Lunch/Food
- Scholarship Administration
- Shoes or Accessories
- Volunteer Waiver

Prohibited Tuition Names

- Online Tutoring
- Umbrella Tuition
- Tuition for other locations or other program names
- References to scholarship programs (FTC, EO, UA)
- References to matrix scores (251-253, 254, 255)