

# Eligible Private School Tuition & Fees

## External Guide



### Definition

An “eligible private school” must:

- Be in the state of Florida;
- Offer an education to students in any grade from Kindergarten to grade 12, and;
- Meet the Florida Department of Education’s [Detailed Requirements For Private Schools](#) and the state’s [requirements for participating in scholarship programs](#).

A list of schools eligible to serve scholarship students is found at [Florida Private Schools Directory](#).

- **Note:** This list is updated periodically and may not be 100% accurate. Please reach out to the Department of Education if your school is not displayed.

### Service Catalog Categories

In addition to EMA enrollment functionality for full-time students, eligible private schools may also use [EMA’s Marketplace](#) to serve students on a part-time basis or to collect additional scholarship funds from full-time students.

- Eligible Private School Full-Time Students
  - *Eligible programs: FTC, FES-EO, FES-UA (dependent on school participation)*
  - Full-time, in-person students enrolled in EMA who’d like to use the marketplace for additional services with available funds beyond their agreed upon Tuition & Fees.
- Eligible Private School Part-Time Students
  - *Eligible programs: FES-UA, FTCPEP (dependent on school participation)*
  - Part-time students who are not part of a PEP Hybrid eligible private school program.
    - This may include part-time enrollment (e.g., a student attends for half of a typical school day) or individual classes (e.g. math, P.E., band.)
    - Schools offering part-time services must be approved to serve full-time students by the DOE.

### Approved Tuition & Fees

The agreed upon amount of tuition & fees for each student is a contractual agreement between the guardian and their eligible private school. Tuition and fees required for enrollment at an eligible private school are covered. **Note:** We recommend that guardians communicate with their preferred private school about what is required prior to enrolling their student.

A virtual, remote, or online instruction program provided by a private school is not an eligible expense for scholarship funds. An eligible private school may not receive funds for these services and may not submit such service in the EMA Marketplace.

### **Eligible Fees:**

- Academic Services
- Application
- Athletic/Club/Activity Participation
- Book
- Graduation
- Registration
- Security
- Technology
- Test
- Uniform (basic pieces purchased from a school-required vendor and sports uniforms)
- Other fees that support the unique needs of the student. Examples include (but are not limited to):
  - Transportation for the school day
  - Enrollment
  - Field Trip
  - Supplies
  - Materials
  - ESE/Special Needs Services
  - Therapy

### **Prohibited Fees:**

- Annual Funds
- Before or Aftercare
- Donation
- Fundraising/Events
- Giving Funds/Building Funds
- Lunch/Food
- Scholarship Administration
- Shoes or Accessories
- Volunteer Waiver

### **Prohibited Tuition Names**

- Homeschool Tuition Rate
- Hybrid Tuition (PEP Hybrid students are billed through the marketplace)
- Online Tutoring Rates
- Part-Day / Part-Time / Half Day Tuition (for Full-Time enrollment)
- Tuition for other locations or other program names
- Umbrella Tuition Rate
- Tuition for other locations or other program names
- References to scholarship programs (FTC, EO, UA)
- References to matrix scores (251-253, 254, 255)