



Definition

A “Choice Navigator” means an individual who meets the credentialing requirements of a part-time tutor (listed below) and who provides consultations, at a mutually agreed upon location (can be online), on the selection of, application for, and enrollment in educational options addressing the academic needs of a student; curriculum selection; and advice on career and postsecondary education opportunities.

Note: A Choice Navigator may not oversee or exercise control over the curricula or academic programs of a student.

Eligible programs: FES-UA, FTC, FES-EO and PEP

EMA Account Type(s): Business, Personal

Required Service Catalog documentation

- First and last name of the person rendering services.
- Description of service(s) that will be rendered.
- Proof of mastery/documentation of certification, as outlined in the [Part-Time Tutoring External Guide](#).