

Approved VPK Program Provider or Approved School Readiness Provider

External Guide



Definition

This category involves tuition and fees associated with programs offered by Voluntary Pre-kindergarten (VPK) Education Program providers approved pursuant to s. 1002.55, F.S. and school readiness providers approved pursuant to s. 1002.88, F.S.

Required Service Catalog documentation

- Tuition and fee schedule for the current school year.
 - Any “other” fees require a description of what those fees include.

Eligible program: FES-UA

Eligible and prohibited fees services:

Approved VPK and School Readiness services may not be billed under an Eligible Private School. Families are encouraged to contact their local Early Learning Coalition for information about eligible VPK or School Readiness Providers. This category includes tuition and fees for the educational needs of the student and may cover a full-day program.

- Eligible Fees:
 - Application fees (payable in the Fiscal Year preceding the academic year)
 - Registration fees (payable in the Fiscal Year preceding the academic year)
 - Uniform fees (basic uniform pieces purchased from a school-required vendor; shoes and accessories are not eligible)
 - Book fees
 - Technology fees
 - Graduation fees
- Prohibited Fees:
 - Fundraising fees/donation fees/volunteer waiver fees
 - School lunch and other fees that are not mandatory or are not educational are not covered by the scholarship
 - Giving funds
 - Therapies or services as fees (Credentialed Services including tutoring and therapies should be billed in their categories)
 - Costs associated with scholarship management
 - Optional fees
 - Nursery or daycare fees

Note: Approved VPK and School Readiness services may not be billed under an Eligible Private School. Additionally, tuition and fee schedules must be published and be made publicly available.

Vendor receipt/invoice must include:

- Scholarship student's first and last name (as it appears on the scholarship).
- Dates of service, including year
- Provider name and address
- Description of the services
- Receipt breakdown of tuition and fees
- Proof of payment documentation

Note: Receipt/invoice should be on your business letterhead

Important:

- Tuition and fees must be for the educational needs of the student and may cover a full-day program. **Fees for nursery or daycare will not be covered.** Ensure the description provided in the invoice is accurate.