



Family Empowerment Scholarship for
Students with Unique Abilities (FES-UA)

February 20th, 2025
Presented by Step Up For Students

OPEN HOUSE
FES-UA





FES-UA

Agenda



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Communications

Renewal Application

Enrollment Process For Parents/Guardians 2025-2026

MyScholarShop: New Vendor Alert

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FES-UA

Communications

Subject: 📢 Renew your student's
Unique Abilities Scholarship!

Date: 02/03/2025



It's Time to Apply!

Please disregard if you have already submitted your application.

Hello.

Applications are now available for the 2025-26 school year, and we'd like to invite you to renew your student's Private School, Unique Abilities or PEP Scholarship.

[Click here to renew your scholarship](#)

Helpful Information:

👉 Families must submit one application per scholarship. Please be sure all of your students are included on the appropriate scholarship application before submitting.

👉 For resources, including our application checklist and videos, please [click here](#) and select the scholarship of your choice.

Monitor your email after applying for status updates and next steps. We look forward to another year of educational opportunity for your child.

Thank you,

Step Up For Students





FES-UA

Scholarship Overview

FES-UA: Students from age 3 through grade 12 or age 22, whichever comes first, who have a specific diagnosis or have an IEP.

FTCFES-EO: You can use the scholarship to attend an eligible private school, and any remaining funds can be accessed through your education savings account to further support your child's educational needs.

FTCPEP: For Florida students who are not enrolled full-time in a private or public school.

New Worlds: The program benefits VPK and K-5 public school students who struggle early in reading and/or math skills.

Transportation Stipend: Supports the transportation costs associated with traveling to a different public school than the one the student has been assigned.



FES-UA



**The FES-UA Renewal
Application deadline is
April 30th!**

If you **accept** a scholarship, you will receive either confirmation of the award OR notice that the scholarship program has reached capacity. This notification will be sent by email.



If you **decline** the scholarship, your student will be withdrawn from the scholarship program. If interested, you will then be able to apply through another scholarship program for this student. Reapplying for the same scholarship or another scholarship will reset your current priority status, and you will be considered a 'New' applicant.



FES-UA

Click the link or scan the QR code below to review the required application documents.



New & Renewal Student Application Checklist



2025-26 RENEWAL STUDENT APPLICATION CHECKLIST

Renewing your child's scholarship for a Private School (FTC/FES-EO), Unique Abilities (FES-UA), or PEP Scholarship requires certain documents for review and this guide is here to help you gather everything you need. If your student received funds in 2024-25, they're considered a renewal student.

Proof of Florida Residency:

Proof of Residency requires one document from Column A or two different documents from Column B. All documents must be current (dated within two months for recurring bills or statements), valid, and match the parent's or guardian's (primary or secondary) full name and the physical address on the application.

Column A Upload a copy of one of these documents	Column B Upload a copy of two of these documents
Utility bill (electric, gas, water)	Florida Driver's License or state-issued ID card
Mortgage statement or residential lease agreement	Paystub
Proof of current government benefits (Social Security, Veterans Affairs, Disability, Medicare, Section 8/HUD, TANF, SNAP, DCF correspondence)	Insurance policy statement (auto, health, home, or renters)
Homestead or Property tax statement/assessment	Mortgage acceptance letter
Permanent Change of Station (PCS) military orders*	Property Deed
Verification of homelessness	<i>Please note: Both documents from Column B need to be from the same guardian and must be from different categories.</i>
Migrant Address Verification Letter	

*Active-duty members of the United States Armed Forces who do not have a Florida residential address at the time of application but have received Permanent Change of Station (PCS) orders must provide a copy of their PCS orders in the application documents and list the Florida address of the unit to which they are being assigned or from which they are being relieved.

Social Security Number

A Social Security Number will need to be entered for you and your student.

Note: FES applications require student social security numbers. If you or your student do not have a Social Security Number, leave this question blank. Your student will only be considered for a Private School Scholarship (FTC).

Diagnosis Documentation:

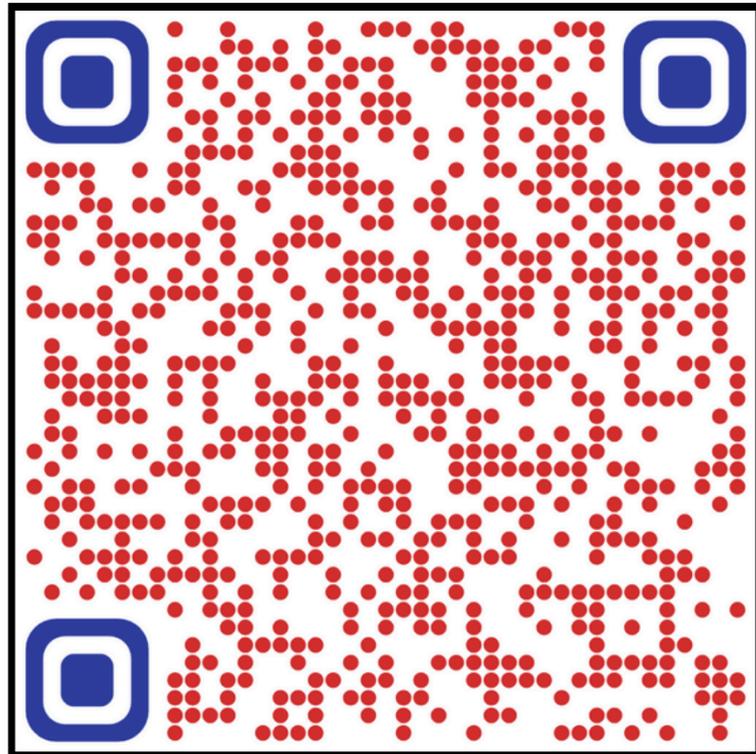
Additional documentation may be necessary for certain Unique Abilities Scholarship (FES-UA) applications. If your student previously qualified for the FES-UA scholarship under one of the following categories, you must submit documentation to demonstrate the student qualifies under an eligible diagnosis for the 2025-26 school year:

- Students who qualified as "high-risk" and who are turning 6 on or before September 1, 2025
- Students who qualified based on being hospitalized or homebound



FES-UA

Click the link or scan the QR code below for a step by step guide for a renewal student



[Renewal Application Process](#)

A video thumbnail for the "Renewal Application Process 2025-2026" video. It features the Step Up For Students logo at the top left, the title "Renewal Application Process 2025-2026" in blue, and the subtitle "Family Empowerment Scholarship for Unique Abilities (FES-UA)" in black. A red play button icon is overlaid on the right side. The background image shows a group of diverse students in school uniforms standing in front of a building with a sign that reads "ABUNDANT LIFE CHRISTIAN ACADEMY".

Step Up For Students

Renewal Application Process
2025-2026

**Family Empowerment Scholarship
for Unique Abilities (FES-UA)**

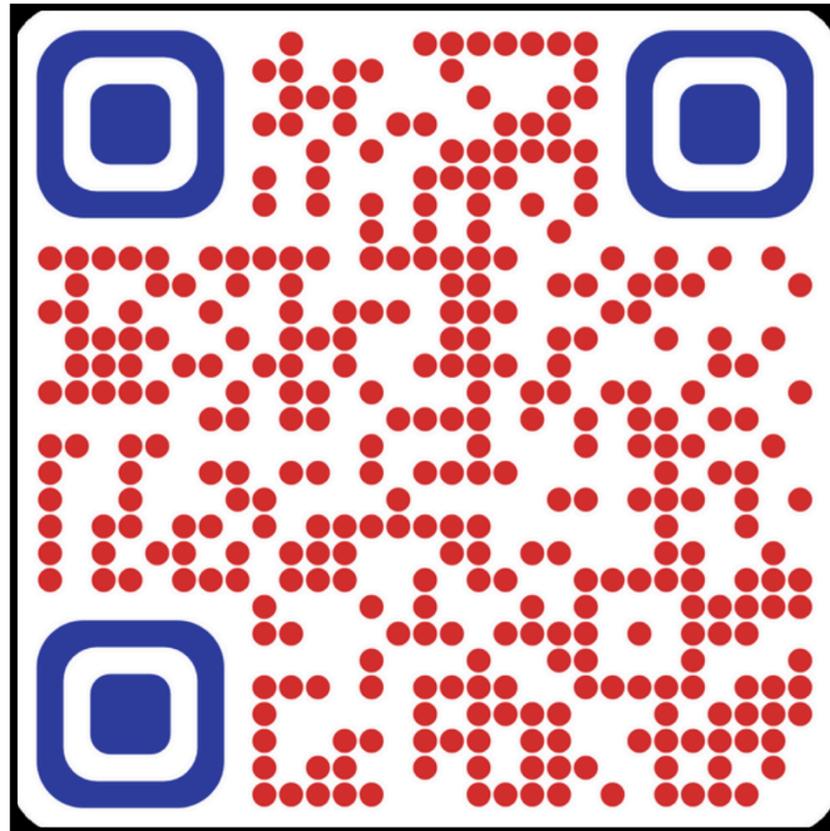
ABUNDANT LIFE CHRISTIAN ACADEMY



FES-UA

Spanish

Haga clic en el enlace o escanee el código QR para una guía paso a paso para estudiantes de renovación



[Proceso de Solicitud de Renovación de la Beca Necesidades Especiales \(FES-UA\) 2025-26](#)





Step Up For Students

Enrollment Process For Parents/Guardians 2025-2026





Enrolling Students in EMA For Parents/Guardians

Identifying next steps...

After a student is awarded, the enrollment cycle begins. Schools and scholarship families must work together to ensure that the following steps are taken:

1. **Schools** must set up their 2025 – 2026 profile in EMA.
2. **Parent(s)/Guardian(s)** must locate the student's award ID and submit it to their eligible school of choice.
3. **Schools** will use the award ID to enroll students in EMA.
4. **Parent(s)/Guardian(s)** will be prompted in EMA to accept the enrollment request and approve scholarship payments.

Schools must confirm student admission and parents must approve each payment to schools before scholarship funds may be transferred from the student's account by the SFO.



Scholarship Portal

← Child Seven

Apply For Scholarship

Open St

Student Profile		EDIT
Student ID	21007992	
Name	Child Seven	
DOB	10/10/2010	
Gender	Male	
Ethnicity	Hispanic or Latino	
Race	N/A	
Relationship To You	Son	
Student FLEID number		
Additional Details		

Current Funds Available
FES-EO
\$0.00

Applications
FES-EO (25-26) Awarded
Award ID: 5110423 ⓘ
Program Award Amount: \$7,612.00 ⓘ

To find a student's Award ID on the parent/guardian dashboard:

1. Log in to your EMA Account.
2. Go to the "My Students" section on the Guardian Dashboard or click the "My Students" menu.
 - Award IDs change yearly.
 - If not awarded, the Award ID shows as "Pending."
3. For more than three students, click "View All" to see all students.

4. Update Alert: EMA enables printing of student details, including "Award ID."

- Find the "Print Award ID" button in the "My Students" tab.
 - Click to print or save the information to your computer.
5. Provide the Award ID to the participating school for student enrollment completion.



Step Up For Students

Student ID:

This is your student's unique identification number that will be needed for the engagement center to look up your students' application.

A screenshot of the Scholarship Portal interface. The top navigation bar includes "EMA Education Market Assistant", "Dashboard", "Reimbursements", "My Students", "Recent Transactions", and "Help". The main content area is titled "Scholarship Portal" and features three primary action buttons: "Apply For Scholarship", "Open Student Learning Plan", and "New Reimbursement". Below these is a "Student Profile" section with an "EDIT" button. The profile details include: Student ID: 20009667, Name: TestKH Test, DOB: 6/15/2018, Gender: Male, Ethnicity: Hispanic or Latino, Race: Black or African American, and Relationship To You. To the right of the profile is a "Current Funds Available" section showing "New Worlds Scholarship Accounts" with a balance of "\$0.00". Below that is an "Applications" section for "New Worlds Scholarship Accounts" with a status of "Funded" and a "VIEW APPLICATION" button. A red arrow points from the "My Students" menu item to the "Student ID" field in the profile. A blue arrow points from the "Award ID: 20001636" field in the application details to the right.

Award ID:

Give this number to an eligible private school of your choice. They will use this number to enroll your student.



Enrolling Students in EMA For Parents/Guardians

Let's go over the latest improvements that have been made to the parent experience.

Two New Sections:

- Action Items
- My Students

The screenshot displays the Scholarship Portal interface. On the left is a navigation sidebar with the EMA logo and menu items: Dashboard, My Students, Expenditure Requests, Marketplace, Reimbursements, Pre-Authorizations, Recent Transactions, and Help. The main content area is titled "Scholarship Portal" and "provider test". It features two highlighted sections: "Action Items" (with a red box around the header and a "No Action Items" message) and "My Students" (with a red box around the header). The "My Students" section shows two student profiles: "Pacific Whale" (FES-EO 25-26, Awarded, \$7,612.00) and "Lucky Dog" (FES-UA 25-26, Awarded, \$34,466.00). A third section shows "No Applications Yet." with a "VIEW STUDENT" button. A "My Recent Applications" section on the right lists "2025-2026: FES-UA" and "2025-2026: FTC", both marked as "COMPLETE".



Enrolling Students in EMA For Parents/Guardians

Action Items:

In EMA are items that require guardian attention to ensure the student's scholarship is compliant.

Clicking on the line item takes the parent/guardian directly to the corresponding section.

Dashboard

Action Items

Update "On Hold" FES-UA Application >

Update "On Hold" Reimbursement #2093212 for >



Enrolling Students in EMA For Parents/Guardians

Student on the Parent/Guardian Dashboard

Parents/guardians can use this section to keep track of their child's application and enrollment status. The Award ID, the name of your child's school, and the amount of their program award can be viewed. This will give you a fresh perspective on your child's academic progress.

It's important to note that the program award amount reflects the amount that the student was awarded, not the amount currently available.

A screenshot of a web dashboard interface. At the top, there is a blurred header area. Below it, two rows of award information are displayed. The first row shows "FES-EO (25-26)" with a green pill labeled "Awarded". Below this, it lists "Award ID:" with a person icon and an information icon, and "Program Award Amount: \$7,612.00" with a building icon and an information icon. The second row shows "FES-UA (24-25)" with a green pill labeled "Funded". Below this, it lists "Award ID:" with a person icon, a blurred ID number, and an information icon, and "Program Award Amount: \$10,000.00" with a building icon and an information icon. At the bottom of the main content area, there is a grey box with a star icon containing the text "Enrolled in EMA with YIN YANG ACADEMY (8/21/24)". Below this box is a white button with the text "VIEW STUDENT".

FES-EO (25-26)	Awarded
Award ID:	
Program Award Amount:	\$7,612.00
FES-UA (24-25)	Funded
Award ID:	
Program Award Amount:	\$10,000.00
★ Enrolled in EMA with YIN YANG ACADEMY (8/21/24)	
VIEW STUDENT	



Enrolling Students in EMA For Parents/Guardians

Please Note:

You can only view your students available funds by going to the "My Students" page.



Enrolling Students in EMA For Parents/Guardians

New Families



Dashboard

My Students

Recent Transactions

Help

Locating a student award ID

Locate a student's Award ID under the "My Students" tab in the menu. This menu will display all the students listed on the account.

Select "View Student" at the bottom of the student box.

Renewal Families



Dashboard

Reimbursements

My Students

Marketplace

Recent Transactions

Help



Enrolling Students in EMA For Parents/Guardians

My Students [VIEW ALL →](#)

<p>Child Seven</p> <p>FES-EO (25-26) Awarded</p> <p>Award ID. ⓘ</p> <p>Program Award Amount: \$7,612.00 ⓘ</p> <p>VIEW STUDENT</p>	<p>Child Six</p> <p>FES-UA (25-26) Awarded</p> <p>Award ID. ⓘ</p> <p>Matrix Score: Pending ⓘ</p> <p>Program Award Amount: \$34,466.00 ⓘ</p> <p>VIEW STUDENT</p>	<p>Child Five</p> <p>No Applications Yet.</p> <p>VIEW STUDENT</p>
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You can now view student details at a glance, similar to the dashboard view.

If you wish to view more details, select **View Student**.



Enrolling Students in EMA For Parents/Guardians

Please Note:

Each student will have their own information box displaying application details, such as the:

- Award ID
- Program Award Amount
- Current Funds Available
- Student Status
- Enrollment Information

A screenshot of a web application interface showing student information. At the top, there is a blurred header area. Below it, two rows of information are displayed. The first row shows "FES-EO (25-26)" with a green pill-shaped status indicator labeled "Awarded". Below this, it shows "Award ID: 51" with a person icon and an information icon, and "Program Award Amount: \$7,612.00" with a building icon and an information icon. The second row shows "FES-UA (24-25)" with a green pill-shaped status indicator labeled "Funded". Below this, it shows "Award ID: " with a person icon and an information icon, and "Program Award Amount: \$10,000.00" with a building icon and an information icon. Below these rows is a grey box containing a star icon and the text "Enrolled in EMA with YIN YANG ACADEMY (8/21/24)". At the bottom of the screenshot is a white button with the text "VIEW STUDENT".

FES-EO (25-26) Awarded

Award ID: 51 i

Program Award Amount: \$7,612.00 i

FES-UA (24-25) Funded

Award ID: i

Program Award Amount: \$10,000.00 i

★ Enrolled in EMA with YIN YANG ACADEMY (8/21/24)

VIEW STUDENT



Enrolling Students in EMA For Parents/Guardians

Scholarship Portal

Green Peeps

Apply For Scholarship | Open Student Learning Plan

PRINT AWARD ID

Student Profile

EDIT

Student ID: 2000

Name: Green Peeps

DOB: 9/1/2019

Gender: Male

Ethnicity: Non-Hispanic or Latino

Race: Asian

Relationship To You: Son

Student FLEID number

Additional Details

Current Funds Available

FES-UA

\$0.00

Applications

FES-UA (25-26) **Awarded**

Award ID: 840

Matrix Score: Pending

Program Award Amount: \$34,466.00

VIEW APPLICATION

New Worlds Scholarship Accounts (23-24) **Awarded**

Award ID: Pending

Program Award Amount: Pending

VIEW APPLICATION

From 1 to 2 of 3

Enrollments

SCHOOL YEAR	SCHOOL NAME	PROGRAM	GRADE	GUARDIAN APPROVAL DATE	START DATE	END DATE	TOTAL TUITION	STATUS
2025-2026	Raccon academy inc	FES-UA	4	1/27/2025	8/26/2025		\$950.00	Enrolled

The student details have been updated into three sections.

I.Student Profile

II.Applications

III.Enrollments



Enrolling Students in EMA For Parents/Guardians

Student Profile

The Student Profile section allows you to quickly view and update basic student information.

Student Profile	EDIT
Student ID	<input type="text"/>
Name	<input type="text"/>
DOB	11/23/2014
Gender	Female
Ethnicity	Non-Hispanic or Latino
Race	White, Black or African American
Relationship To You	Daughter



Enrolling Students in EMA For Parents/Guardians



Scholarship Portal



- Dashboard
- My Students
- Recent Transactions
- Help

← Child Seven

PRINT AWARD ID

Apply For Scholarship

Open Student Learning Plan

Student Profile

EDIT

Student ID	21007
Name	Child Seven
DOB	10/10/2010
Gender	Male
Ethnicity	Hispanic or Latino
Race	N/A
Relationship To You	Son
Student FLEID number	
Additional Details	

Current Funds Available

FES-EO
\$0.00

Applications

FES-EO (25-26) Awarded
Award ID: 511
Program Award Amount: \$7,612.00

VIEW APPLICATION

Student Details – Applications

The Applications section provides a quick overview of your student's status, including their Award ID, Program Award Amount, Current Available Funds, and application details accessible by selecting View Application.



Enrolling Students in EMA For Parents/Guardians

Scholarship Portal

testaj testaj

EMA Education Market Assistant

- Dashboard
- My Students
- Recent Transactions
- Help

Action Items

No Action Items
All urgent matters have been taken care of.

My Recent Applications [View All →](#)

- 2025-2026: FES-UA COMPLETE >
- 2025-2026: FTC COMPLETE >

From the Dashboard, choose ‘**View All**’ to see the history of all applications. You can search history by toggling the different scholarship tabs at the top of the page.

Scholarship Portal

EMA Education Market Assistant

- Dashboard
- My Students
- Recent Transactions
- Help

New Worlds **FTC/FES-EO** **FES-UA** Transportation

FES-UA Applications

	APPLICATION ID	TYPE	STATUS	SCHOOL YEAR	SUBMIT DATE
▶	2035	New	Complete	2025-2026	01/06/2025
▶	200	New	Submitted	2023-2024	05/12/2023



Enrolling Students in EMA For Parents/Guardians

Enrollments

SCHOOL YEAR	SCHOOL NAME	PROGRAM	GRADE	GUARDIAN APPROVAL DATE	START DATE	END DATE	TOTAL TUITION	STATUS
2025-2026	Raccoon academy inc	FES-UA	4	1/27/2025	8/26/2025		\$950.00	Enrolled

Student Details – Enrollments

The Enrollments section provides you with information about your student's enrollment status, including the school year, school name, program, grade, start and end date, total tuition amount, and current enrollment status.

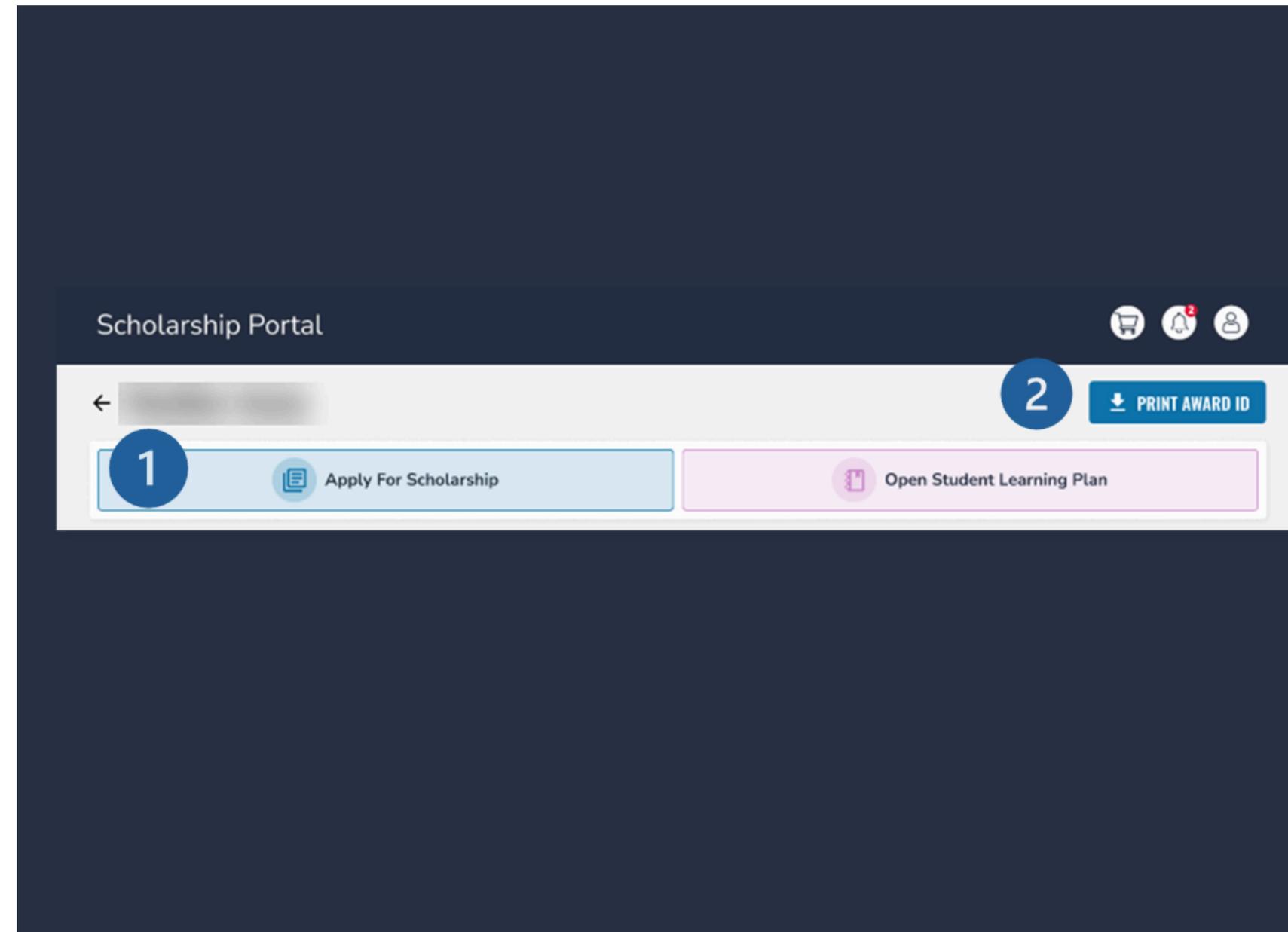


Enrolling Students in EMA For Parents/Guardians

You will now notice two key options above your student details: "Apply For Scholarship" and "Print Award ID."

By selecting "**Apply For Scholarship**," you will be directed to the Available Scholarship section of the Dashboard.

Furthermore, if a parent needs an award letter, they can click on "**Print Award ID**" to obtain one.





Enrolling Students in EMA For Parents/Guardians

Accepting the enrollment request

Once the private school has enrolled your student in EMA, you will receive a notification to log in to your account and review the request. You will be able to see your student's start date, annual tuition amount, any discounts applied, and the total amount due to the school.

Please check the corresponding circle to either Confirm Enrollment or Decline Enrollment then select the submit button.

Laffy Taffy

Enrollment Requests NEW

Please review the pending enrollment request(s) for your student(s) below. Enrollment in the EMA platform is required for FTC/FES-EO private school scholarship students. Enrollment in the EMA platform is necessary for direct payment to schools for FES-UA scholarship students.

2025-2026

Green Peeps,
Raccon Academy Inc

Start Date: 8/26/2025
 Annual Tuition & Fees: \$2,706.00
 Discount: N/A ⓘ
 Amount Due To School: \$2,706.00 ⓘ

If the Amount Due to School equals your total annual obligation to the school (which includes the scholarship and out-of-pocket payments), please confirm enrollment. Note: If the Amount Due to School is higher than the student's annual award amount, only the total award amount will be paid to the school through EMA.

If the Amount Due to School (including your obligations beyond the scholarship award) is not correct OR if your student will not attend this school, please decline enrollment.

Confirm Enrollment
 Decline Enrollment

SUBMIT



Enrolling Students in EMA For Parents/Guardians

Confirm Enrollment

After selecting **Confirm Enrollment**, a pop-up will appear asking you if you are sure you want to continue with the action. Please review the information one last time before moving forward. Should you wish to change your decision and Decline Enrollment, choose 'Cancel' to go back to the previous screen.

Are you sure you want to enroll?

By confirming enrollment, the Amount Due to School OR the student's annual scholarship amount, whichever is less, will be reserved from your student's scholarship account for payment to the selected private school.

Funds will be distributed on a quarterly basis. Please see the examples below:

Example 1: Tuition & Fees are lower than award amount				
AMOUNT DUE TO SCHOOL	STUDENT'S AWARD AMOUNT	AMOUNT EMA WILL RESERVE FOR SCHOOL PAYMENT	REMAINING AMOUNT DUE TO SCHOOL (OUT-OF-POCKET)	REMAINING AWARD AMOUNT AVAILABLE FOR ADDITIONAL ELIGIBLE EXPENSES
\$5,000.00	\$8,000.00	\$5,000.00	\$0.00	\$3,000.00

Example 2: Tuition & Fees are higher than award amount				
AMOUNT DUE TO SCHOOL	STUDENT'S AWARD AMOUNT	AMOUNT EMA WILL RESERVE FOR SCHOOL PAYMENT	REMAINING AMOUNT DUE TO SCHOOL (OUT-OF-POCKET)	REMAINING AWARD AMOUNT AVAILABLE FOR ADDITIONAL ELIGIBLE EXPENSES
\$15,000.00	\$8,000.00	\$8,000.00	\$7,000.00	\$0.00

If your student's scholarship amount is less than the Amount Due to School, you are responsible for any additional financial obligations beyond the student's annual award amount.

If this amount is not correct or if your student will not attend this school, please select cancel and then decline enrollment.

Your Student's Enrollment Information

SCHOOL YEAR	STUDENT NAME	SCHOOL NAME	REQUEST DATE	ANNUAL TUITION	DISCOUNT	AMOUNT DUE TO SCHOOL
2025-2026	Green Peeps	Raccon Academy Inc	02/04/2025	\$2,706.00		\$2,706.00

CANCEL **CONFIRM ENROLLMENT**



Enrolling Students in EMA For Parents/Guardians

Decline Enrollment

After selecting **Decline Enrollment**, a pop-up will appear asking you if you are sure you want to continue with the action. Please review the information one last time before moving forward.

Should you wish to change your decision and **Confirm Enrollment**, choose 'Cancel' to go back to the previous screen.

If you decline enrollment due to an incorrect amount or another concern, the school will have to redo the process and send a new enrollment request. At this point you will need to review and confirm enrollment again.

Are you sure you want to decline enrollment?

By declining enrollment, your student will not be enrolled in the requested private school in the EMA platform.

FTC/FES-EO private school scholarship students who are not enrolled in a private school in EMA will not be eligible for any scholarship funding; therefore, scholarship funds will not be reserved for payment to the private school. For FES-UA scholarship students, scholarship funds will not be reserved for or paid directly to the private school.

If you decline enrollment, the school may hold you responsible for any payment due for your student's education. For FES-EO/FTC private school scholarship students, your student's scholarship status may be impacted by a failure to enroll in a private school in the EMA platform.

Your Student's Enrollment Information

SCHOOL YEAR	STUDENT NAME	SCHOOL NAME	REQUEST DATE	ANNUAL TUITION	DISCOUNT	AMOUNT DUE TO SCHOOL
2025-2026	Green Peeps	Raccon Academy Inc	02/04/2025	\$2,706.00		\$2,706.00

CANCEL **DECLINE ENROLLMENT**



FES-UA

MyScholarShop New Vendor Alert



Company Name	Description of Services	Website
	<p>Christian Homeschool Curriculum from the Heart Featuring open-and-go daily plans, living books, and fun hands-on activities with God's Word at the heart, our award-winning Christian homeschool curriculum will take you all the way from preschool through high school. With Heart of Dakota, you'll love learning again!</p>	<p>https://heartofdakota.com/</p>
	<p>The Good and the Beautiful was founded by a homeschool mother who wanted to find beauty, joy, and powerful academics in homeschool, but was becoming overwhelmed and finding that no curriculum was working the way she had hoped. As a professional writer herself, and with the resources to pull in a group of experts, and a vision of what homeschool curriculum could be, she began creating her own curriculum. Now The Good and the Beautiful is a team of over 70 writers, experts, reviewers, educators, and editors that are working daily on the goals of making homeschool: Easy, Beautiful, Affordable, Academically Solid, Character-Building and Joyful</p>	<p>https://www.goodandbeautiful.com/pre-k-8-curriculum/</p>



FES-UA

MyScholarShop New Vendor Alert



Company Name	Description of Services	Website
	<p>Faith-based Stories for Children. Have peace of mind knowing you're building your children's character and conviction with BRAVE Books. Why BRAVE Books are Different? Brave Books- Strengthen convictions: Every book teaches a different faith-based value Unite families: Every book includes multiple activities and discussion questions to reinforce the lesson. High quality: Every book is tested with real families to ensure the best lessons and highest quality stories in the industry. Ignite imaginations: The series keeps young readers coming back to explore more of The Freedom Island Universe and its characters.</p>	<p>https://bravebooks.us/</p>
	<p>Unlock Your Child's Entrepreneurial Spirit A Business Of The Month Challenge Box Designed to Inspire Our Children with Capitalist Principles. With Futurepreneur, Your Child Gets All of This Delivered to Their Door! Kids, Business Plan Booklet, Engaging guide for young entrepreneurs' startups. Futurepreneur covers market research, budgeting, branding, sales, and more, In your monthly box your child will receive Fun Tools in Each business box with educational tools your young entrepreneur will use to start their business, A Mentor Guide with Tips on how to support your child on this journey of business ownership, Supporting A Video Guide with tutorial videos for extra support as they go through each business challenge. And advice for parents and mentors!</p>	<p>https://futurepreneur.com/</p>



FTC/FES-EO

MyScholarShop Resources



Welcome to

**my
ScholarSHOP**

NAVIGATING MyScholarShop In EMA

Navigating MyScholarShop
in EMA



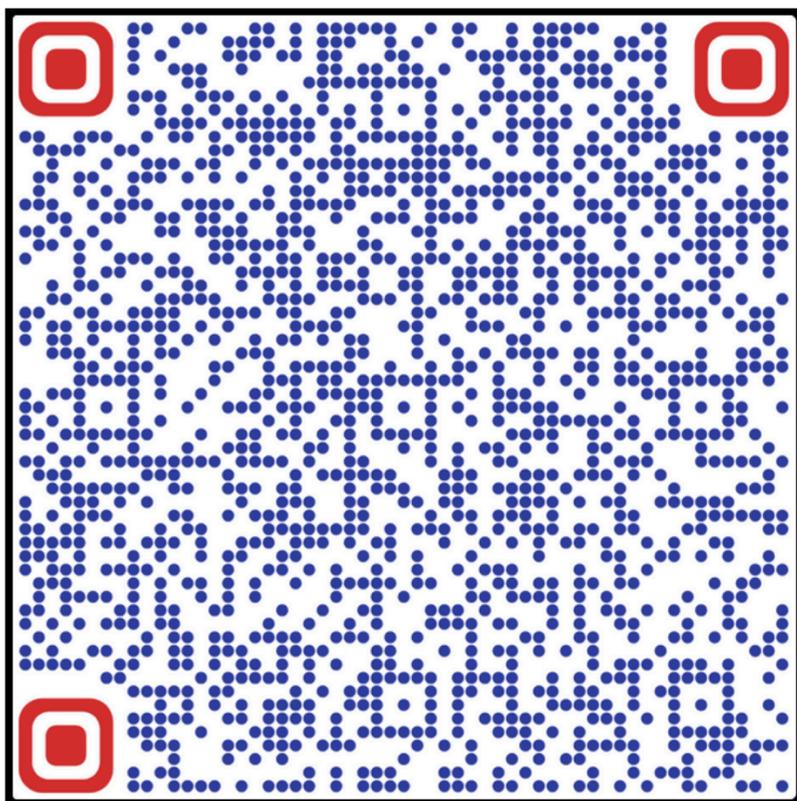
**PARENTS: FINDING PROVIDERS &
SERVICES IN THE MARKETPLACE**

Parents: Finding Services and
Providers in the Marketplace



FES-UA

Handbook Highlights



Updates to the FES-UA Handbook

FES-UA Scholarship Program

- Parent Handbook
 - Added a description of what happens if SUFS funds student accounts in error
 - Added 25-26 application window dates
 - Updated link to the standardized testing exemption form
 - Removed references to the legacy reimbursement system
 - Added statement about interest accrual in student accounts
 - Added instructions for out-of-state military families who do not have a FL residential address to use their military base address in EMA for applications
 - Changed required format for listing purchase dates
 - Clarified that students who have aged out of the scholarship may continue to spend remaining funds until they are gone



FES-UA

How To Find Providers:

How to use the marketplace to find a direct pay extracurricular activity for my child to participate in?

All of this information can be found in the [Parents: Finding Providers and Services in Marketplace](#)

You Tube Video Linked here

A screenshot of a YouTube video showing a web interface for finding providers. The video title is "Parents: Finding Providers and Services in Marketplace". The interface shows a "Scholarship Portal" with a sidebar menu including "EMA", "Dashboard", "Reimbursements", "My Students", "Marketplace", and "Help". The main content area displays "LET IT SNOW EARLY CHILDHOOD SCHOOL" and a dropdown menu labeled "Select A Location To View Services" with "Select a location" below it. A red box highlights the dropdown menu, and a blue arrow points to it. A red play button is overlaid on the video. Below the video, text reads: "When you have found your provider, select a location in the dropdown to begin adding a service to the chosen student's account." At the bottom left, there is a "Watch on YouTube" button.

[Parents: Finding Providers and Services in Marketplace](#)

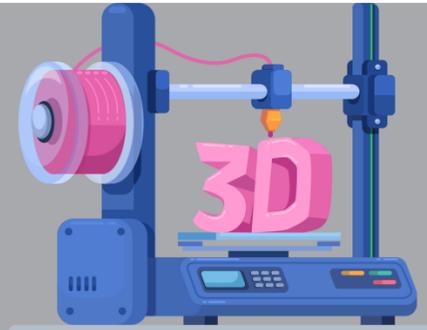


FES-UA

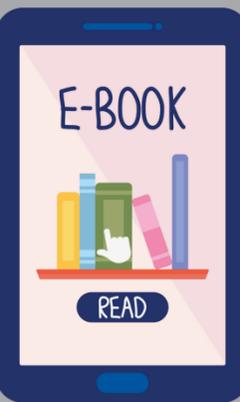
FES-UA Purchasing Guide pg. 4 -5



Purchasing Guide Hot Topics



Digital Materials & Digital Periphery Devices, Assistive Technology Devices



Digital Materials Approved Items



CDs



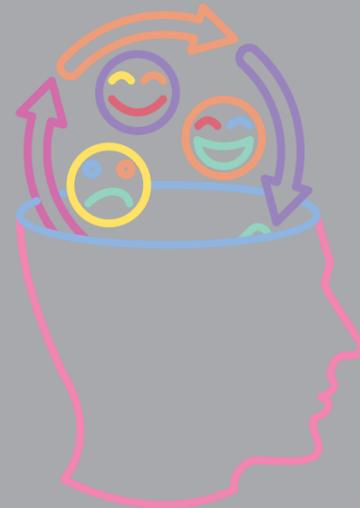
Productivity
applications



Educational
applications



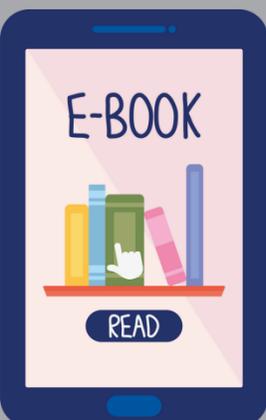
DVDs



Behavioral
applications



Digital
documents



E-books & or Subscription/
membership access for the student



Audiobooks & or Subscription/
membership access for the student

Digital Periphery Devices Approved Items



Headphones



Earbuds



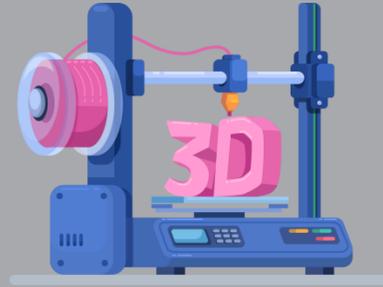
Microphone



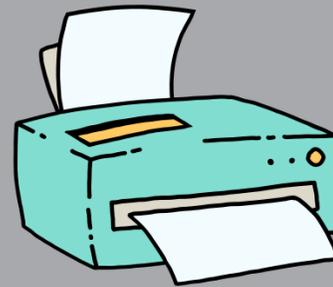
Camera



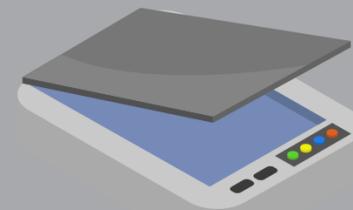
Speaker



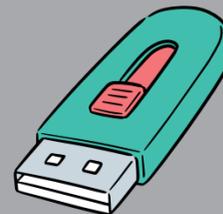
3D Printer



Printer



Scanner



Flash Drive



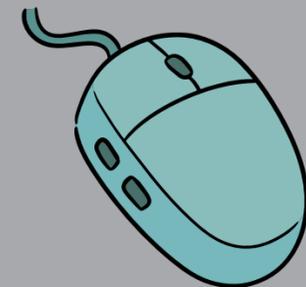
External Drive
(including Hard Drive)



Keyboard



Touchpad



Mouse



Trackball



Digital Pencil

Approved Assistive Technology Devices



Wands and Sticks



Internet
Routers



Wi-Fi
Extenders



Modems



TTY/TDD
Conversion
Modems



Virtual &
Augmented Reality
Headsets/ Goggles



Switches and other
devices that are
unique to the
student's needs

Important Note:

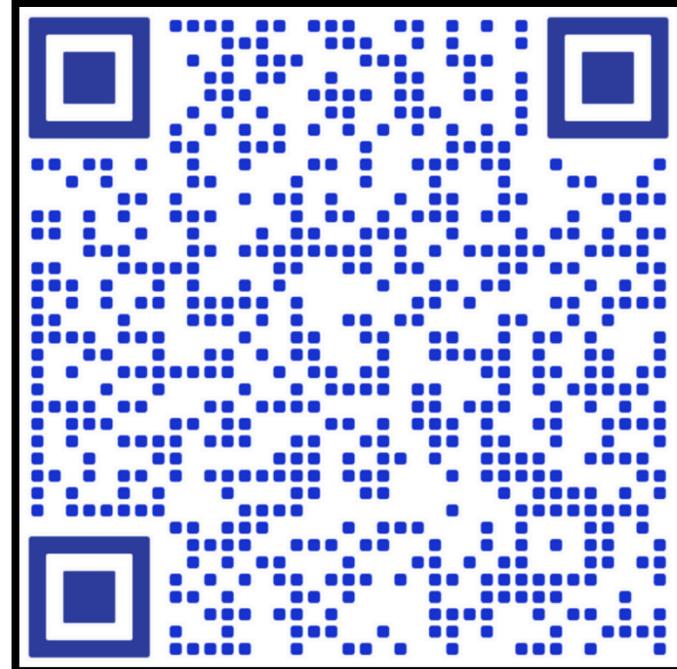
**Multiples Of a single
Item Over \$50.00
Require A Pre-
Authorization**



FES-UA

Educational Benefit Form Explained

Please ensure all necessary questions are thoroughly answered and a detailed description is given for the educational benefit of that item, lesson, field trip.



Educational Benefit Form

Sample of Educational Benefit Form



Educational Benefit Form

Student Name: Johnny Doe

Student ID: 1234567890

Item for which reimbursement is requested (the item you purchased or plan to purchase):

Music Lessons

What is the Educational Benefit of this item?

Music lessons provide numerous educational benefits for Johnny. Playing the bass helps him develop motor skills, such as hand-eye coordination, while also fostering discipline and organizational abilities through consistent practice. Additionally, music training supports his reading development, which is especially beneficial in managing his dyslexia. By engaging in lessons, Johnny also improves his social skills, gaining confidence and learning to collaborate with others. Overall, these lessons contribute to his cognitive, academic, and personal growth.

I affirm scholarship program funds are used only for authorized purposes as described in ss. 1002.394(4) or 1002.395(6), F.S., as applicable, and serve the listed student's educational needs.

Parent Name: Jane Doe

Parent Signature: Jane Doe

PLEASE NOTE: Any violation of the FES/FTC scholarship statutes, rules, policies, or procedures may result in the loss of the scholarship, ineligibility for future scholarships, or financial or criminal penalties. Please see the Parent Handbooks for [FES-UA](#) or [FES-EO/FTC/PEP](#).

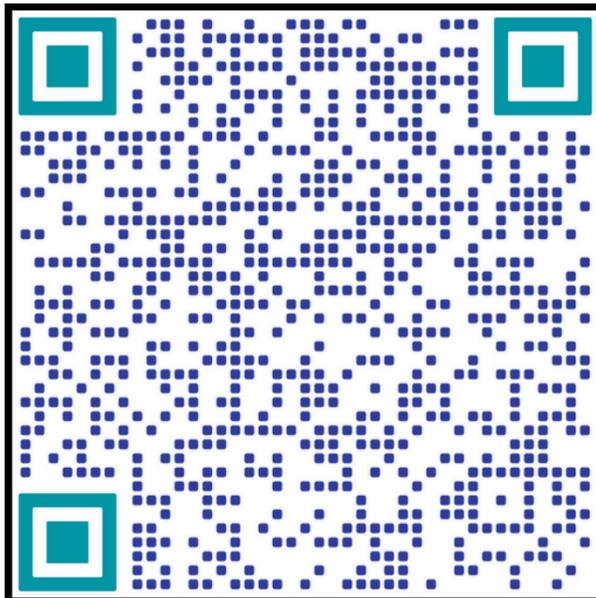


FES-UA

Pre-Authorization

A step by step guide to submitting a Pre-Authorization in EMA

Please scan the QR code below or you can click the link to access the presentation also to your right you can click the link to access the YouTube video for this process.



[Pre-Authorization Presentation](#)



[Pre-Authorization Presentation YouTube Video](#)



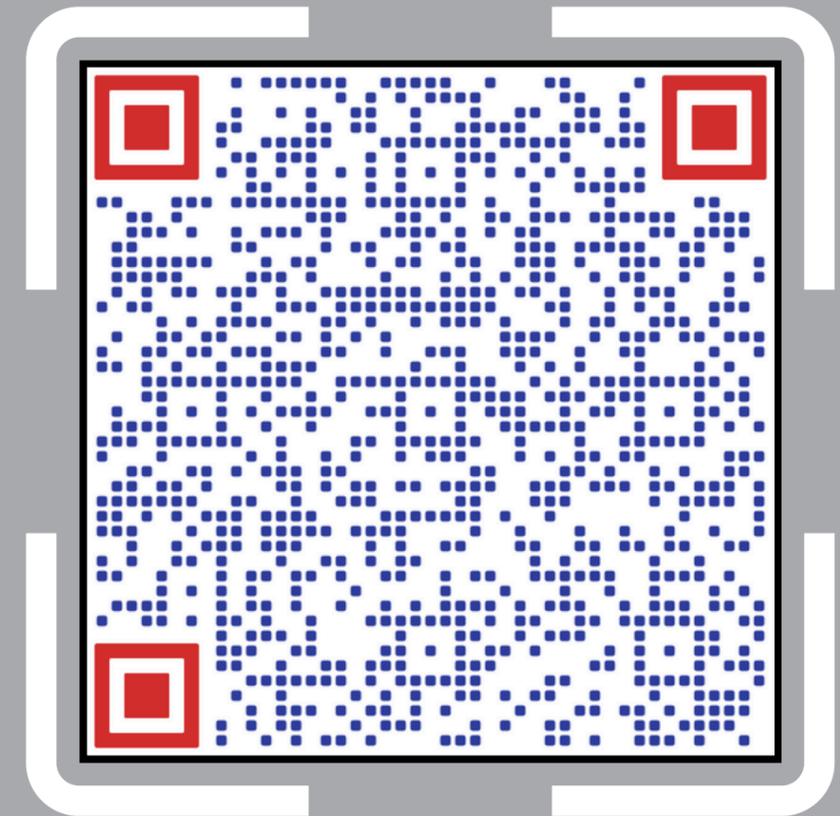
FES-UA

Reimbursement Guide

A step by step guide to submitting a Reimbursement in EMA

Please scan the QR code or you can click the link to access the presentation

SCAN ME



[Guardians Reimbursement Guide](#)



FES-UA



At this time we do not have the staffing for live Q&A sessions during the webinars but all questions turned in after the webinar are reviewed and we do our best to answer them in the following month's webinar.





FES-UA



Question: My student is in public school and was awarded the UA scholarship after the school year started. Can we finish the year in public school and use our funds?

Answer: Scholarship recipients cannot attend public school. Upon award you would have to immediately and officially withdraw your student from the public school to either attend a private school or homeschool. Neglecting to do this could cause your scholarship to be revoked. You may not attend public school and use the scholarship to pay for therapy. If you are awarded a scholarship for next year, you can finish this year in public school and officially withdraw at the end of the school year. This information can be located in the parent handbook on page 11.

Question: What should I do if my child is moving to a public school next year for 2025-26 and no longer needs the scholarship?

Answer: If you are going back to public school, please do not renew your FES-UA scholarship for 2025-2026. No further action is needed on your part.



FES-UA



Question: How are leftover scholarship funds handled at the end of the school year?

Answer: A student's unspent scholarship funds may be rolled over from one school year to the next. However, under Florida law, Step Up For Students cannot transfer funds into the student's scholarship account that would raise the balance above \$50,000. This information can be located in the parent handbook on page 16.

Question: Do I have to upload my whole diagnosis or IEP paperwork for my initial FES-UA application?

Answer: Yes, you will need to upload every page of your diagnosis or IEP paperwork to qualify.

Question: How can I directly pay a provider from my scholarship account if they are not in the provider database in EMA?

Answer: We are always looking for MORE providers! Please have them go to www.stepupforstudents.org to create a Provider account to get started!



FES-UA



Question: How do I have my child's private school receive funds directly every quarter?

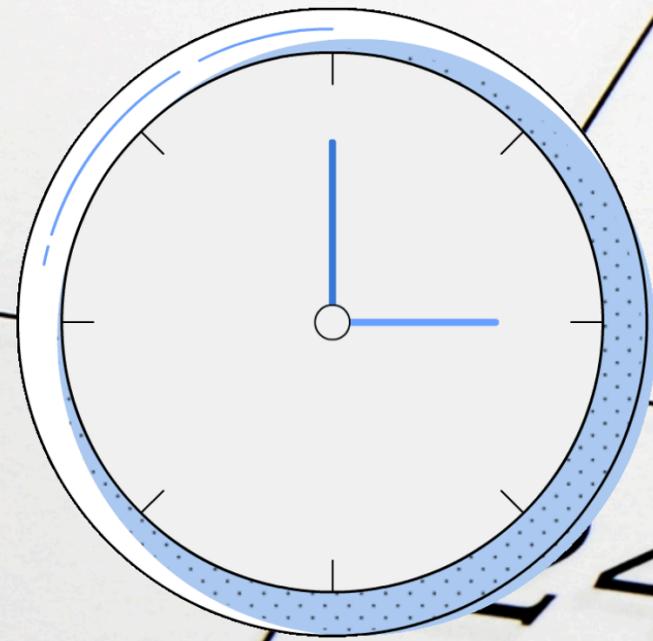
Answer: You can give your Award ID to the school enroll your student in their EMA portal to have invoices generate quarterly that you will approve in EMA. The school will receive payment seven business days after your approval.

Question: For the Legacy families who are now submitting reimbursements and pre-authorizations in EMA with all other scholarship users, how do we do that?

Answer: Please see this video linked here for the step-by-step instructions for using EMA to submit reimbursements and pre-authorizations. [Guardians Step Up For Students Reimbursement Guide](#) & [Parent/Guardian: How to Submit a Pre-Authorization in EMA Slides](#)

Question: Does everyone need to upload diagnosis documentation every year when they apply or renew?

Answer: First time application: everyone submits diagnosis documentation. After that, only students awarded under Hospital or Homebound or High Risk need future diagnosis documents uploaded.



Scholarship Application Deadlines

**SCHOLARSHIP APPLICATIONS ARE
NOW OPEN!**

Applications are officially open, but you have time and we will be here to support you every step of the way!

Deadlines to remember for 2025-26

**Renewal Applications are due
February 1-April 30**

Private Schools, Unique Abilities, PEP

New Application due dates:

Private Schools: February 1-November 15th

Unique Abilities: February 1-November 15th

PEP: February 1-April 30



FES-UA



New Provider Survey

HELP NEEDED

We are actively looking for committed tutors, as well as afterschool and summer programs, to help families achieve their academic aspirations. If you are aware of any qualified tutors or programs in the counties mentioned below, we would be immensely grateful for your assistance. Please take a moment to fill out the brief survey linked [here](#). Your input can have a meaningful impact on a child's educational experience. Thank you for your support.

New Provider Survey



- Citrus
- Gilcrest
- Glades
- Gulf
- Hardee
- Hamilton
- Hendry
- Jefferson
- Lafayette
- Levy
- Liberty
- Madison
- Monroe
- Taylor
- Union
- Wakulla



FES-UA



2024-2025 Purchasing Guide

FAMILY EMPOWERMENT SCHOLARSHIP FOR STUDENTS WITH UNIQUE ABILITIES (FES-UA)

Purchasing Guide

2024-2025



FES-UA



2024-2025

Parent/Guardian Handbook



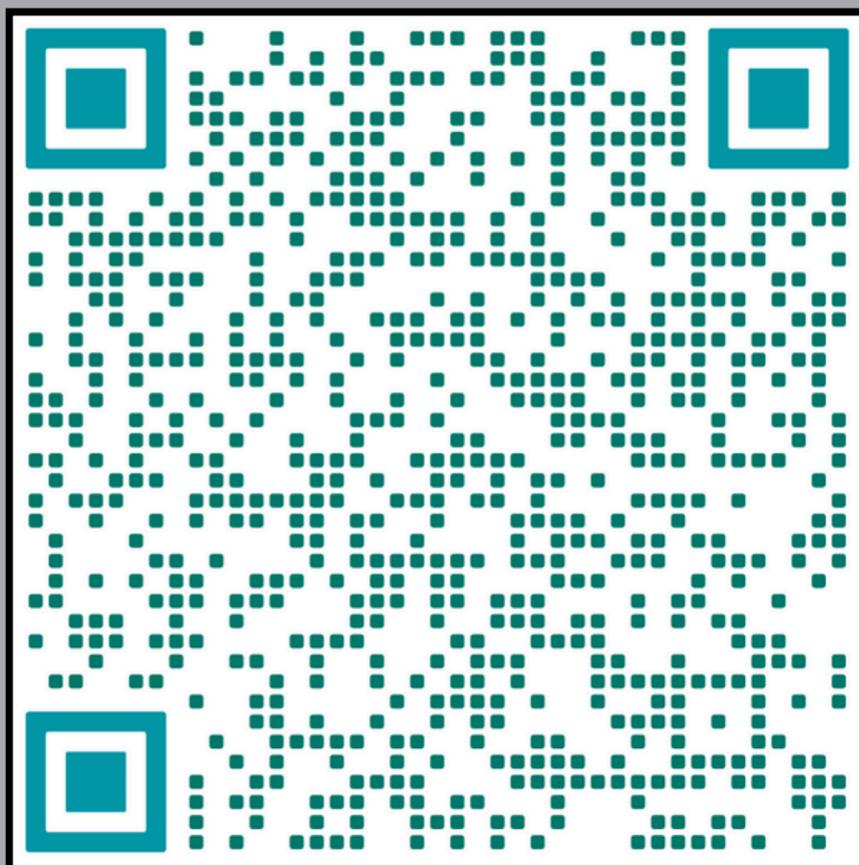
**FAMILY EMPOWERMENT SCHOLARSHIP FOR
STUDENTS WITH UNIQUE ABILITIES**
PARENT/GUARDIAN HANDBOOK



FES-UA



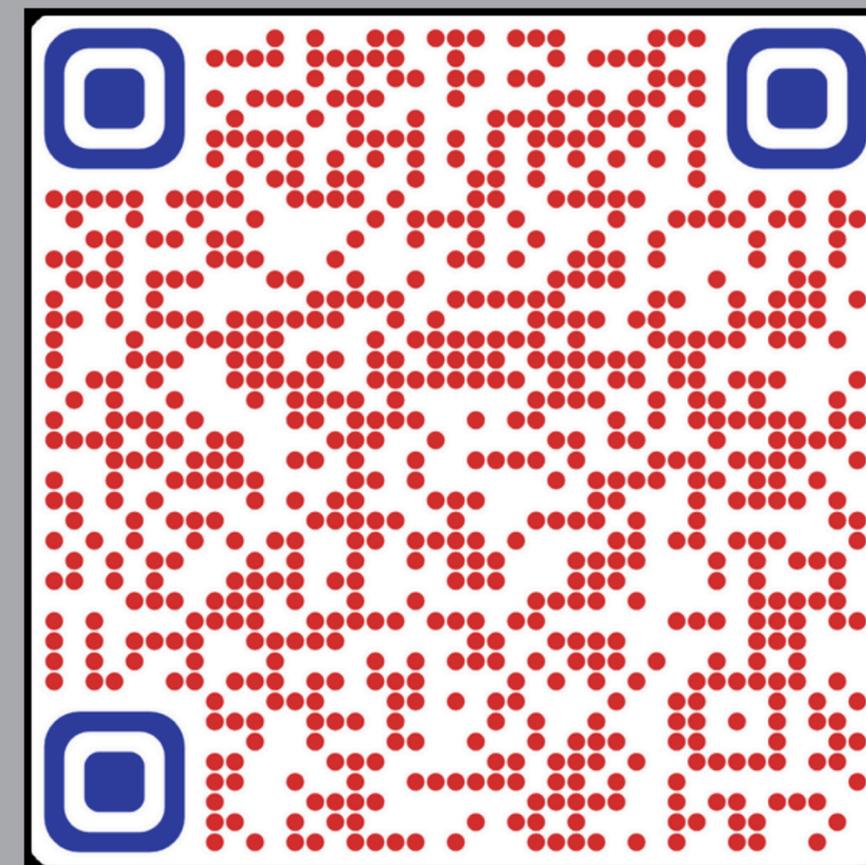
Previous FES-UA Open Houses



[November Open House](#)



[December Open House](#)



[January Open House](#)



FES-UA

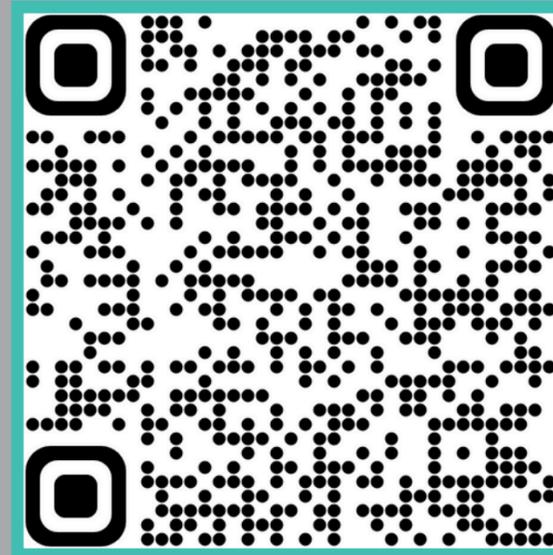
Looking Ahead: Here are the registration links for the upcoming FTC/EO, FES-UA, PEP, NWSA & Transportation Stipend Open Houses

REGISTER NOW!



[New World Open House](#)

March 12, 2025



[FTC/FES-EO Open House](#)

March 13, 2025



[FES-UA Open House](#)

March 20, 2025



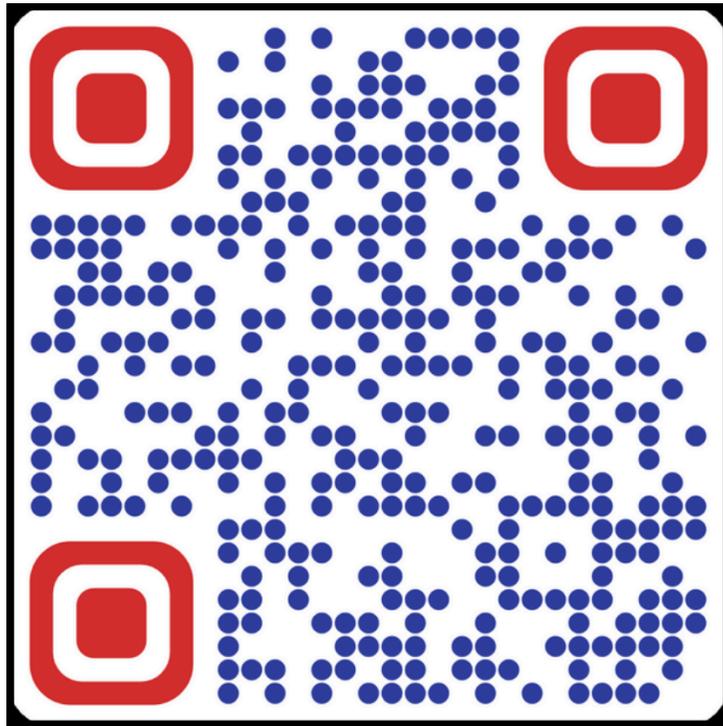
[PEP Open House](#)

March 27, 2025



FES-UA

**Need resources to learn more
about your scholarship?**



**Subscribe to our YouTube
Channel today!**



Step Up For Students empowers families to pursue and engage in the most appropriate learning options for their children.



Step Up For Students

@stepup4students · 10.3K subscribers · 72 videos

Step Up For Students empowers parents to pursue and engage in the most appropriate le...more

[stepupforstudents.org](https://www.stepupforstudents.org)

Subscribed



<https://www.youtube.com/@stepup4students>



FES-UA



Contact Us

Monday-Friday 8:00am-5:00pm EST



Chat with us sufs.org



877-735-7837



FES-UA

Thank you for attending!

Upcoming webinar: March 20th, 2025

[Registration Link](#)