



Make educational spending easier



Reimbursement Card Overview

In an effort to streamline reimbursements to families for out-of-pocket educational expenses and eliminate the need for sharing personal banking information, Step Up For Students is providing a secure, reloadable reimbursement card. Think of it as a direct deposit from Step Up For Students straight to your card for the approved expenses for your scholarship student(s).



Freedom to Spend

The reloadable card allows families to receive reimbursement funds from Step Up For Students with the freedom to spend the funds at their discretion.



Easy Account Visibility

The card offers several ways for card holders to access reimbursement funds.



Just Like a Bank Card Families can use the card just like a standard bank card to cover out-of-pocket expenses and transfer the funds through PayPal® or Venmo® to a personal bank account.



Network of ATMs

Card holders can make a cash withdrawal from a network of ATMs, free of charge.

The first card is provided free of charge to all families with a qualifying out-of-pocket expense. Families with multiple children receiving a scholarship, regardless of program, will receive one card per family.

Receiving Your Card

You will receive your card in the mail. For security reasons, the card may come in a plain white windowed envelope or in a white envelope with a colored bar across the front. The card comes with instructions on how to activate the card, a cardholder agreement that discloses terms and conditions, a usage guide detailing where and how the card can be used, and a privacy pledge. Lost or stolen cards should be reported directly to the managing bank, and its customer service team will support the scholarship families.

Reimbursement Requests

Approved reimbursements will be paid directly to the reimbursement card. Before creating your first reimbursement request, you will be asked to confirm your mailing address and for the date of birth of the parent or guardian on the account. The card will be mailed upon submission of your first reimbursement request in EMA*.

Please note: The card will not arrive with reimbursement funds loaded.

You will be notified by email once your reimbursement has been processed and funds have been added to your card. Reimbursement requests will be processed as they are received.

Future reimbursements will be loaded onto the same card after the reimbursement is approved.

*Step Up is being mindful as we transition all processes to EMA. At this time, this process will be different only for renewal FES-UA students.

At this time, for **renewal FES-UA students**, reimbursements for the 2023-24 school year will continue in their legacy Parent Portal account.



Please keep the card in a safe place. **Call 888-863-0681** to report your card lost/stolen and have a replacement card sent to your home address. There is no cost for the first replacement card; subsequent replacement cards are subject to a nominal fee.